



Riverside County Library System

RFP 23-RCLS01
E-RATE NETWORK EQUIPMENT 2022/2023

Issuing Date: **Friday, February 24, 2023**

PROPOSAL DUE DATE
Monday, March 24, 2023
Before 3:00 PM PST

[Riverside County Office of Economic Development](https://rivcoed.org/rfp-rfq)
<https://rivcoed.org/rfp-rfq>

1.0 PURPOSE/BACKGROUND

The Riverside County Library System is a division of the Office of Economic Development and is a network of 35 libraries, two bookmobiles, and a city museum. The network provides services to over one million people across the county. During Fiscal Year 2021/2022, RCLS logged over one million visitors, including more than 500,000 computer sessions and over 2.4 million items borrowed from the collection. We issued over 39,000 library cards to new customers. More information about RCLS can be found at www.rivlib.info.

The Riverside County Library System (hereafter “RCLS”), a department of the County of Riverside (hereinafter “County”) is soliciting proposals from qualified contractors to submit an installation and ongoing service bid for a multi-year contract for Network Equipment – E-Rateable Service. RCLS is seeking a vendor to provide an upgrade/replacement of its existing Wired and Wireless Network. RCLS is currently using HPE/Aruba switches at each site. RCLS is requesting a network equipment solution with the versatility of cloud or on-premises management as noted below that will fully interoperate with the existing Aruba Solution. All wired, wireless, and Client Simulators must be managed from the same single Pane of Glass. All equipment proposed must have a Technical Assistance Center phone number to call if issues occur as well as a minimum 5 Year Warranty after End of Sale is announced. RCLS will consider all manufacturer and provider equivalents to the criteria provided below for the Category 2 (Network Equipment).

RCLS reserves the right to reject any and all RFPs for any reason whatsoever. RCLS may waive informalities or irregularities in RFPs received where such is merely a matter of form and not substance, and the correction or waiver of which is not prejudicial to other RFPs. The issuance of this RFP and receipt of responses does not commit RCLS to award a contract. RCLS expressly reserves the right to postpone response opening for its own convenience, to accept or reject any or all responses (in whole or portions) received to this RFP, to negotiate with more than one Responder concurrently, or to cancel all or part of this RFP. Decisions to award contract(s) as a result of this RFP are final and without appeal.

Contracts will be valid from initial install shall remain in effect for 5 years and are to be renewable for up to five (5) years at the discretion of RCLS. All equipment included in this option will be owned and maintained by the awarded service provider with no option for transfer of ownership to the lessee.

Submission Instructions

Service Provider shall submit three (3) original RFO Responses; three (3) complete copies of the CMAS Contract, including the summary sheet to the Office Economic Development Website at <https://rivcoed.org/rfp-rfq>. Any questions regarding RFP shall be submitted in writing to the Form 470 contact contained herein.

RCLS reserves the right, in its sole discretion, to determine the criteria and process whereby RFPs are evaluated and awarded. The following documentation is required in the RFP Submittal:

1. Address all items in the RFP Scope of Work
2. Address all items in the RFP Proposal Format
3. Signed copies of addendums if applicable
4. Cost Proposal
5. Completed and signed Submittal pages

Question Submission

All questions regarding this RFP are due on or before 03/10/2023 at 05:00 PM PST via the Office of Economic Development Website at <https://rivcoed.org/rfp-rfq>. Only questions submitted through this process will be accepted. It is the responsibility of the prospective Responder to check the Planet Bids website for updates or addenda.

All addendum(s), questions and answers will be posted to the E-RATE EPC website at <https://rivcoed.org/rfp-rfq>. Please "Follow" the Form 470 to receive all EPC updates pertaining to the Form 470.

Response to questions/inquiries will be uploaded on 03/17/2023 to the [Office of Economic Development Website](#).

2.0 INSTRUCTIONS TO BIDDERS

1. **Proposal Submission:** RFP's must be emailed to kchapin@rivco.org by March 24, 2023 at 3:00PM PST.
2. **Site Review:** Interested Bidders are **required to** review the sites listed in the Cost and Services Proposal below on their own in order to determine cost per site. Any questions resulting from these site reviews should be posted to the Public Purchase question forum by the date noted below. Please do not ask questions of the personnel at the site locations.
3. **Format** – Use the electronic format provided by the Office of Economic Development if submitting more than one bid, separate the bid documents.
4. **Pricing/Delivery/Terms/Tax** – All pricing shall be quoted F.O.B. destination, (e.g., cash terms less than 20 days should be considered net) excluding applicable tax, which is a separate line item. The County reserves the right to designate method of freight. The County pays California Sales Tax and is exempt from Federal excise tax. In the event of an extension error, the unit price shall prevail.
5. **Other Terms and Conditions** – The terms and conditions as indicated in this document and/or attached are hereby included with full force and like effect as if set forth herein.
6. **Period of Firm Pricing** – Unless stated otherwise elsewhere in this document, prices shall be firm for 90 days after the closing date, and prior to an award being made.
7. **Specification/Changes** – Wherever the County requests a brand name, and if the County asks for an "or equal" it shall be considered as part of the specification. Therefore, when the County' requests "Or Equal", Bidder may quote another service, make or model, and shall submit the proposed "Or Equal" and attach applicable specifications and/or brochures. If no service, make or model is stipulated, Bidder is to propose product/services that meet Fit, Form or Function of the specifications delineated in this procurement. Variations in manufacturers, design, etc., may be acceptable, bidders are encouraged to offer them as alternatives; however, the County reserves the right to reject those alternatives as nonresponsive.
8. **Recycled Material** – Wherever possible, the County of Riverside is looking for items made from, or containing in part, recycled material. Bidders are encouraged to bid items containing recycled material as an alternative for the items specified; however, the County reserves the right to reject those alternatives as nonresponsive.
9. **Method of Award** – The County reserves the right to reject any or all offers. The County recognizes that prices are only one of several criteria to be used in judging an offer and the County is not legally bound to accept the lowest offer.
10. **Return of Bid/Closing Date/Return to** – The bidder's response shall be submitted electronically to the [Office of Economic Development Website](#) by 03:00 PM PST on the closing date listed below. Bid

responses not received by the closing date and time indicated above will not be accepted. The County will not be responsible for and will not accept late bids due to slow internet connection, or incomplete transmissions.

11. **Questions** – All questions regarding this RFP are due on or before 03/10/2023 at 05:00 PM PST via the [Office of Economic Development Website](#) questions link. Only questions submitted through this process will be accepted. It is the responsibility of the prospective responder to check the [Office of Economic Development](#) website for updates or addenda.

3.0 TIMELINE

Request for Proposals (RFP) issue date	02/24/2023
Deadline to submit RFP questions	03/10/2023
Questions Responses Posted	03/17/2023
Final Addendum Issued	03/21/2023
RFP Closing – RFP Due	03/24/2023

4.0 PERIOD OF PERFORMANCE

The period of performance shall be for five year(s) with no obligation by RCLS to purchase any specified amount of goods or services.

5.0 GENERAL REQUIREMENTS

Procedures for Submitting Quotations

All quotations must be submitted in accordance with the standards and specifications contained within this Request for Quote (RFQ).

RCLS reserves the right to waive, at its discretion, any irregularity, which RCLS deems reasonably correctable or otherwise not warranting rejection of the quotation.

RCLS shall not pay any costs incurred or associated in the preparation of this or any quotation or for participation in the procurement process.

Quotes must be specific unto themselves. For example, “*See Enclosed Manual*” will not be considered an acceptable quotation. Receipt of all addenda, if any, must be acknowledged in the quotation.

Late quotations will not be accepted.

6.0 METHOD OF AWARD (Specifications)

Quotations will be evaluated based upon criteria determined to be appropriate by RCLS, which may include but are not necessarily limited to the following:

- a. Lowest overall purchase price 25%
- b. Adherence to specifications as detailed in this RFQ 20%
- c. Warranties 15%
- d. All associated delivery costs 10%
- e. Delivery date 10%
- f. Product acceptability 10%
- g. Service/Customer Support 10%

RCLS reserves the right of award in regard to any other factors RCLS determines to be appropriate.

7.0 EVALUATION PROCESS

All quotations will be given thorough review. All contacts during the review selection phase will be only through RCLS. Attempts by the Bidder to contact any other County representative may result in disqualification of the Bidder. RCLS recognizes that prices are only one of several criteria to be used in judging an offer, and RCLS is not legally bound to accept the lowest offer.

8.0 INTERPRETATION OF RFQ

The Contractor must make careful examination and understand all of the requirements, specifications, and conditions stated in the RFQ. If any Contractor planning to submit a quote finds discrepancies in or omissions from the RFQ, or is in doubt as to the meaning, a written request for interpretation or correction must be added as a question to the [Office of Economic Development Website](#). Any changes to the RFQ will be made only by written addendum and may be posted on the [Office of Economic Development Website](#). RCLS is not responsible for any other explanations or interpretations. If any provision in this agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way. All notices regarding this procurement may be posted on the [Office of Economic Development Website](#).

9.0 CANCELLATION OF PROCUREMENT PROCESS

RCLS may cancel the procurement process at any time. RCLS reserves the right to withdraw the Request for Quote (RFQ), to reject a specific quote for noncompliance within the RFQ provisions, or not award a bid at any time because of unforeseen circumstances or if it is determined to be in the best interest of RCLS.

10.0 COMPENSATION

10.1 RCLS shall pay the awarded bidder for equipment and services performed, after the equipment is installed and tested to the satisfaction of RCLS. Expenses incurred and compensation shall be paid in accordance with an invoice submitted to RCLS by awarded bidder. RCLS shall pay the acceptable invoice within thirty (30) working days from the date of receipt of the invoice, or the goods/services are received, whichever is later.

10.2 No price increases will be permitted during the first year of the award. All price decreases (for example, if CONTRACTOR offers lower prices to another governmental entity) will automatically be extended to RCLS. RCLS requires written proof of cost increases prior to any approved price adjustment. After the first year of the award, a minimum of 30-days advance written notice is required for consideration and approval by RCLS. No retroactive price adjustments will be considered. The net dollar amount of profit will remain firm during the period of the Agreement. Annual increases shall not exceed the Consumer Price Index- All Consumers, All Items - Greater Los Angeles, Riverside and Orange County areas, and be subject to satisfactory performance review by RCLS and approved (if needed) for budget funding by the Board of Supervisors.

11.0 BACK ORDERS

RCLS will accept:

- Backorders –Bidders must provide details of shipment timelines.
- Substitutions–Bidders must provide details of substitutions.

12.0 “OR” EQUAL

If a reference to a specific brand name is made in these bid specifications, the brand name is illustrative and to be construed as a specification, which describes a component that has been tested or evaluated by RCLS as best meeting specific operational, design, performance, maintenance, quality, reliability standards and requirements of RCLS, thereby incorporating these requirements by reference within the specification. An equivalent (“or equal”) may be offered by the bidder, subject to testing or evaluation by RCLS prior to award of contract. RCLS shall be the sole judge of whether any proposed item will fulfill its requirements for RCLS’ intended purpose and reserves the right to reject proposed item as non-responsive. It shall be the sole responsibility of the bidder to provide, at bidder’s expense, any product information, test data and other information or documents RCLS may require fully evaluating or demonstrating the acceptability of the offered substitute. Where appropriate, independent testing or evaluation (including destructive testing), may be required as a condition of acceptance at a qualified test facility at the bidder’s expense.

13.0 DELIVERY

Delivery appointments **MUST** be made with RCLS, 72 hours prior to scheduled delivery date. The contact person will be provided upon award of bid. RCLS will not be responsible for cost incurred due to shipments attempted during non-receiving hours or unscheduled deliveries. All delivery of products must be coordinated for each location.

14.0 WARRANTY

Bidder shall provide a warranty that includes all parts and labor. Awarded Bidder shall handle all repairs/services of equipment(s) under warranty, manufacture warranty or Awarded Bidder’s Company warranty. Awarded Bidder shall assume all responsibilities pertaining to shipping and handling of equipment that has to be sent back to the manufacture for repairs/services. In the event the equipment is beyond repair, a replacement of a brand-new equipment of the same model or equivalent shall be provided by Awarded Bidder. REMANUFACTURED equipment is not accepted.

15.0 CONFIDENTIALITY AND PROPRIETARY DATA

Subsequent to RCLS' evaluation, bids/proposals which were required to be submitted in response to the solicitation process become the exclusive property of RCLS. All such documents become a matter of public record and shall be regarded as public records. Exceptions will be those elements in the California Government Code section 6250 et. seq. (Public Records Act) and which are marked "trade secret," "confidential," or "proprietary." RCLS shall not in any way be liable or responsible for the disclosure of any such records, including, without limitation, those so marked, if disclosure is required by law, or by an order issued by a court of competent jurisdiction. In the event the County is required to defend an action on a Public Records Act request for any of the aforementioned documents, information, books, records, and/or contents of a proposal marked "trade secret", "confidential", or "proprietary" the Vendor agrees to defend and indemnify the County from all costs and expenses, including reasonable attorney's fees, in action or liability arising under the Public Records Act. Where applicable, Federal regulations may take precedence over this language.

16.0 PRODUCT/SERVICE SPECIFICATIONS

Ethernet Switches – RCLS requires a one RU 24 or 48 Port 10/100/1000 Modular Ethernet switch that supports standards based 802.3af/at/bt Power over Ethernet on every Ethernet port as well as standards based 802.3bz 2.5Gb and 5Gb on every Ethernet port. The switches must support 4 Interfaces of 1/10Gb SFP/SFP+, 25Gb SFP28, or 50 Gb DAC Cable. The 24 and 48 port switches shall include a single 1050-Watt power supply and have the capacity for a future 2nd 1050-Watt power supply at a later date.

The switch must enable dynamic role-based/vlan-based access and support Guest Access Functionality sourced from the Cloud Based Network Management Solution (Guest Splash Page, username/password, etc.). The switch will provide local CLI and local GUI access. All switch features must be enabled, and all feature licenses must be included.

Switch Requirements:

- Always on PoE
- Must support both on premise or in-cloud management
- Support Dynamic Segmentation
- Support Multi-Gig 802.3bz (100M/1GbE/2.5GbE/5GbE)
- Must support 802.3bt Class 6 (60W)
- IPv6 Capabilities
- Hot swappable power supply support
- Minimum 880 Gbps Platform Scalability
- Minimum 650 Mpps Switching capacity
- BGP, OSPFv3, & Vxlan Support required
- Rest API interface built-in
- VLAN support
- TACACS+ & Radius support
- Multi-cast support
- Max available PoE support of 1440W
- 4x 1/10/25/50G SFP ports

Indoor Wireless Access Points – RCLS requires 802.11ax WiFi6E Wireless Access Points that support controller and/or virtual controller standalone deployments. The ceiling mounted integrated antenna Access Points require two 802.3bz high speed 2.5 Gb capable interfaces, backward compatible with 802.11abgn,ac Wave 1 and Wave 2, support WPA3. The indoor Access Points must enable dynamic role-based/vlan-based access and support Guest Access Functionality sourced from the Cloud Based Network Management Solution (Guest Splash Page, username/password, etc.). The indoor Wireless Access Points must provide local CLI and local GUI for the entire Layer 2 cluster. The cloud management subscription shall be for a 5-year minimum and include maintenance and technical assistance phone support.

Internal Access Point Requirements:

- Must support 802.11 a/b/g/n/ac/ax standards
- 2.4 GHz radio: Two spatial stream Single User (SU) MIMO for up to 574 Mbps wireless data rate with 2SS HE40 802.11ax client devices
- 5 GHz radio: Two spatial stream Single User (SU) MIMO for up to 1.2 Gbps wireless data rate with 2SS HE80 802.11ax client devices
- 6 GHz radio: Two spatial stream Single User (SU) MIMO for up to 2.4 Gbps wireless data rate with 2SS HE160 802.11ax client devices
- Wi-Fi 6 Wi-Fi Alliance certification
- Bluetooth Low Energy
- Zigbee Support
- TPM
- GPS Receiver Support
- Spectrum analysis
- Dynamic Frequency Selection
- Must have support for both on premise or in-cloud management

Outdoor Wireless Access Points – RCLS requires 802.11ax Outdoor Ruggedized Wireless Access Points that support controller and/or virtual controller standalone deployments. The integrated antenna 802.11ax Access Points must support 2x2:2 (2.4GHz) and 4x4:4 (5GHz), 64 QAM (2.4Ghz) and 256 QAM (5 Ghz), integrated 90x90 directional antennas, and integrated BLE. 802.11ax Access Points require one 10/100/1000/2.5Gb and one 10/100/100 Ethernet interface, backward compatible with 802.11abgn. The temperature range must support -40° C to +65° C operation. The outdoor Access Points must enable dynamic role-based/vlan-based access and support Guest Access Functionality sourced from the Cloud Based Network Management Solution (Guest Splash Page, username/password, etc.). The outdoor Wireless Access Points must provide local CLI and local GUI for the entire Layer 2 cluster. The cloud management subscription shall be for a 5-year minimum and include maintenance and technical assistance phone support.

Client Simulators – RCLS requires wired and wireless Client simulators to monitor internal and external applications. Simulators must support Selenium IDE recording uploads for Application access testing. Simulators must be intuitive with simple-to-use dashboard with end-to-end visibility over performance and health. Client Simulators must be visible in same Cloud Based Network Management as the proposed Wired Lan Switches and Wireless Access Points. In addition:

- AI powered alerts that highlight issues affecting high priority services
- Automated user and application experience monitoring through synthetic testing

- Network performance metrics for wired, wireless, and cloud application connectivity
- Multivendor support enables testing for any Aruba or third-party network environment
- Integration with third-party applications like ServiceNow and Slack via Webhook

Cloud Based Network Management – RCLS requires a Cloud Based Network Management solution with a 5-year subscription. Functionality must include Zero Touch Provisioning (ZTP), configuration, monitoring, diagnostics, alerts, RF Heat maps, Reporting, and Guest Access Services. If the Cloud Based Network Management Solution is unavailable or the subscription is not renewed, local CLI and GUI access to all proposed wireless and wired Network devices must be available.

E-Rate Supplemental Terms and Conditions

The Telecommunications Act of 1996 established a fund by which Schools and Libraries across the Country could access discounts on eligible telecommunications products and services. The program is commonly known as the E-rate Program. The eligibility for discounts on internet access, telecommunications products and services, internal connection products, services and maintenance is determined by the Federal Communications Commission (FCC). Funding is made available upon application approval by the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC), which was established by the Act. The amount of discount is based on the numbers of students eligible for free and reduced-price meals.

1. E-Rate Contingency

The project herein is contingent upon the approval of funding from the Universal Service Fund's Schools and Libraries Program, otherwise known as E-rate. Even after award of contract(s) and/or E-rate funding approval is obtained, RCLS may or may not proceed with the project, in whole or in part. Execution of the project, in whole or in part, is solely at the discretion of RCLS.

2. Responder Service Provider Information

RCLS expects Service Providers to make themselves thoroughly familiar with any rules or regulations regarding the E-rate program.

- a) Service Providers are required to be in full compliance with all current requirements and future requirements issued by the SLD throughout the contractual period of any contract entered into as a result of this RFP.
- b) Service Providers are responsible for providing a valid SPIN (Service Provider Identification Number). More information about obtaining a SPIN may be found at this website: <https://www.usac.org/e-rate/service-providers/step-1-obtain-a-spin>
- c) Service Providers are responsible for providing a valid Federal Communications Commission (FCC) Registration Number (FRN) at the time the bid is submitted. More information about obtaining an FRN may be found at this website: <https://fjallfoss.fcc.gov/coresWeb/publicHome.do>
- d) Service Providers are responsible for providing evidence of FCC Green Light Status at the time the bid is submitted. Any potential bidder found to be in Red Light Status must provide an explanation of the steps it is undertaking to be removed to Red Light Status and the expected timeframe for resolution. A Service Provider's sustained Red Light Status may be grounds for contract termination as it could prohibit the Service Provider from providing E-rate discounts in a timely manner which would cause harm to the Applicant. More information about FCC Red

and Green Light Status may be found at this website:

http://www.fcc.gov/debt_collection/welcome.html

- e) Products and services must be delivered before billing can commence. At no time may the Service Provider invoice before July 1, 2023.
- f) Prices must be held firm for the duration of the associated E-RATE Funding Year(s) or until all work associated with the project is complete (including any contract and USAC approved extensions).
- g) Goods and services quoted shall be clearly designated as “E-RATE Eligible”. Non-eligible goods and services shall be clearly called out as 100% non-eligible or shall be “cost allocated” to show the percentage of eligible costs per SLD guidelines.
- h) Within one (1) week of award, the awarded Service Provider must provide RCLS a bill of materials using a completed USAC “Item 21 Template” for construction of the various Funding Requests. Subsequent schedules of values and invoices for each site must match Item 21 Attachment or subsequent service substitutions. A summary sheet must also be provided to provide the cumulative amount for all sites.
- i) In the event of questions during an E-RATE pre-commitment review, post-commitment review and/or audit inquiry, the awarded Service Provider is expected to reply within 3 days to questions associated with its proposal.

3. Service Provider Acknowledgements


- a) The Service Provider acknowledges that no change in the products and/or services specified in this document will be allowed without prior written approval from the district and a USAC service substitution approval with the exception of a Global Service Substitutions.
- b) The Service Provider acknowledges that all pricing and technology infrastructure information in its bid shall be considered as public and non-confidential pursuant to §54.504 (2)(i)(ii).
- c) The Service Provider acknowledges that its offer is considered to be the lowest corresponding price pursuant to § 54.511(b). Further details on LCP may be obtained at USAC's website: <https://www.usac.org/e-rate/service-providers/step-2-responding-to-bids/lowest-corresponding-price>. Should it not be the lowest corresponding price, the service provider must disclose the conditions leading to the applicant being charged in excess of lowest corresponding price.
- d) BIDDERS are required to comply with the FCC's Lowest Corresponding Price (“LCP”) Requirement for all equipment and Services. BIDDER acknowledges that BIDDER is solely responsible to comply with LCP requirements. To the extent that USAC finds an LCP violation and reduces the E-rate Funding, BIDDER agrees that it will not hold the DISTRICT liable for any shortfall in E-rate funding and will be responsible for any ensuing appeals, COMADS and/or RIDFS.
- e) The Service Provider attests that its offer does not violate the FCC's October 29, 2019 Report and Order, Notice of Proposed Rulemaking, and Order ([FCC-CIRC1911-01](#)) addressing issues of “National Security Threats to the Communications Supply Chain Through FCC Programs” which “prohibits the use of USF funds to purchase or obtain any equipment or services produced or provided by a company posing a national security threat to the integrity of communications networks or the communications supply chain.”
- f) This offer is in full compliance with USAC's Free Services Advisory <https://www.usac.org/e-rate/applicant-process/competitive-bidding/free-services-advisory>. There are no free services offered that would predicate an artificial discount and preclude the applicant from paying its

proportionate non-discounted share of costs. The service provider agrees to provide substantiating documentation to support this assertion should the applicant, USAC, or the FCC request it.

Category 2

There is one condition that allows USAC to provide support in a funding year for Category 2 installation costs incurred prior to that funding year.

- *We also amend our rules for category two non-recurring services to permit applicants to seek support for category two eligible services purchased on or after April 1, three months prior to the start of funding year on July 1. This will provide schools with the flexibility to purchase equipment in preparation for the summer recess and provide the maximum amount of time during the summer to install these critical networks.*

For more information, please refer to the FCC Report and Order and Further Notice of Proposed Rulemaking ([FCC 14-99](#) , released July 23, 2014). This FCC decision only applies to Category 2 products and services (Internal Connections).

However, NO INVOICING can take place prior to July 1 of the funding year.

4. Invoicing

The Service Provider agrees to bill and receive a portion of the payment for the provisions of goods and services described herein directly from USAC via the Form 474 Service Provider Invoice (SPI). RCLS will only be responsible for paying its non-discounted share of costs and does not intend to use the BEAR process (Form 472). The maximum percentage RCLS will be liable for is the pre-discount amount minus the funded amount as shown on the FCC Form 471 Block 5 and any identified ineligible costs. Upon the successful receipt or posting of a Funding Commitment Decision Letter from the SLD and submission, certification and USAC approval of Form 486, RCLS shall pay only the discounted amount beginning with the billing cycle immediately following said approval. Alternatively, should RCLS decide that it is in the best interest of RCLS to file a Form 472, RCLS will inform the Service Provider of its intent.

All Service Provider invoicing to USAC must be completed within 120 days from the last day of service. Should the Service Provider fail to invoice USAC in a timely manner, RCLS will only be responsible for paying its non-discounted share.

5. FCC/SLD Auditability

The E-rate program requires that all records be retained for at least ten (10) years from the last date of service provided on a particular funding request. Respondent hereby agrees to retain all books, records, and other documents relative to any Agreement resulting from this RFP for ten (10) years after final payment. RCLS, its authorized agents, and/or auditors reserves the right to perform or have performed an audit of the records of the Respondent and therefore shall have full access to and the right to examine any of said materials within a reasonable period of time during said period.

6. Procurement Of Additional Goods and/or Services/Coterminous Expiration

During the term of any Agreement resulting from this RFP, RCLS may elect to procure additional or like goods and/or services offered by the Respondent. Such services shall be negotiated and obtained via an official amendment to this Agreement and approval by RCLS' Governing Board. All terms, conditions, warranties, obligations, maintenance, and support of said goods or services shall have a coterminous expiration date with the original date of this Agreement. RCLS shall not enter into a separate Agreement for said goods or services. Respondents must state in their proposal that they acknowledge, accept and are in agreement with coterminous expiration conditions.

Prospective Service Providers will be required to submit the following:

Three (3) references describing Service Provider's portfolio experience with comparable projects within a Library or K-12 customer market; Provider's appropriate CMAS Contract(s) cover page(s); Service Provider's SPIN number; and Service Provider's FCC Registration Number (FRN). Failure by Service Provider to supply these documents shall be considered grounds for disqualification.

Service Provider must meet the following qualifications to be considered for award. Documentation regarding the following qualifications MUST be included in the Service Provider's proposal. Non-inclusion of applicable documents is basis for disqualification.

1. When providing electronic equipment quotes for access points/switches/hubs/routers, Service Provider must have at least 1 Certified Engineer or equivalent on staff.
2. When providing cable work, Service Provider must be RCDD certified.
3. When providing cable work, Service Provider must provide as-built diagrams, and cable test results within 45 days of completion of work.
4. If providing cabling work, Service Provider and its subcontractors must have C-7 or C-10 License and maintain compliance with all required State of California Public Works/Prevailing Wage requirements.
5. If requested by the Applicant, Service Provider must be willing to have employees fingerprinted.
6. All product pricing provided for Form 471 purposes must be functional equivalent or better, once the Applicant has received USAC approval for purchase.
7. Service Provider shall provide with its quote the complete CMAS contract pages, including all pages that show the goods and/or services in Service Provider's quotation submittal. Said products shall be clearly highlighted for ease of identification.
8. Service Provider shall provide three (3) original RFO Responses; three (3) complete copies of the CMAS Contract; and one (1) CD/flash drive of the RFO submittal, including the summary sheet.

Right to Reject Any and All Quotes

The Applicant reserves the right to reject any or all quotation submittals and to waive any informalities or regularities. The Service Provider's quotation submission is recognition of this right.

In addition, the Applicant reserves the right to fund, (proceed with project or purchase) or not to fund, regardless of E-Rate approval.

Please note: All "or equal" components must not void and must be supported by corresponding manufacturer warranty.

District retains the right to be sole judge as to whether equivalency has been proven and whether alternatives will be accepted.

Evaluation Criteria

RCLS, in compliance with Federal Communications Commission (FCC) rules, will award to the vendor(s) providing the most cost-effective service offering. Per the Sixth Report and Order, FCC 10-175, FCC rules dictate the following:

§ 54.503 (c)(2)(vii) All bids submitted for eligible products and services will be carefully considered, with price being the primary factor, and the bid selected will be for the most cost-effective service offering consistent with § 54.511.

§ 54.511 Ordering Services (a) Selecting a provider of eligible services. In selecting a provider of eligible services, schools, libraries, library consortia, and consortia including any of those entities shall carefully consider all bids submitted and must select the most cost-effective service offering. In determining which service offering is the most cost-effective, entities may consider relevant factors other than the pre-discount prices submitted by providers, but price should be the primary factor considered.

Therefore, RCLS may consider factors other than price alone in the consideration of bids; price for E-rate eligible goods and services will be the primary factor considered.

The evaluation of the Vendor's proposals will be based on the following criteria:

1. Lowest overall purchase price 25%
2. Adherence to specifications as detailed in this RFQ 20%
3. Warranties 15%
4. All associated delivery costs 10%
5. Delivery date 10%
6. Product acceptability 10%
7. Service/Customer Support 10%

**Total cost can include RCLS man hours for training, transition of services, etc.*

***Per USAC Schools and Libraries News Brief dated December 3, 2010: "Applicants can have a bid evaluation criterion for preferred make and model or for adherence to local IT standards in their bid evaluation matrix."*

Trade Names and Alternatives

For convenience in designation on the plans or in the specifications, certain articles or materials to be incorporated in the work may be designated under a trade name or in the name of a manufacturer. Whenever in specifications any materials, process, or article is indicated or specified by grade, patent, or proprietary name or by name of manufacturer, such specification shall be deemed to be used for the purpose of facilitating description of material, process or article desired and shall be deemed to be followed by the words "or equal," and service provider may, unless otherwise stated, offer any material, process or article

which shall be substantially equal or better in every respect to that so indicated or specified.. Burden of proof as to equality of any material, process or article shall rest with service provider. Service Provider shall submit request together with substantiating data for substitution of any "or equal" item within the sealed bid packet at the closing of bids. Provision authorizing submission of "or equal" justification data shall not in any way authorize an extension of time of bid response.

Please note: All "or equal" components must not void and must be supported by corresponding manufacturer warranty.

RCLS retains the right to be sole judge as to whether equivalency has been proven and whether alternatives will be accepted.

Prospective Service Providers are required to submit the following:

1. Three (3) references describing Service Provider's portfolio experience with comparable projects within a Library or K-12 customer market
2. Service Provider's SPIN number
3. Service Provider's FCC Registration Number (FRN) and Green Light Status.
4. "Equipment list" completely filled in. Failure by Service Provider to supply these documents shall be considered grounds for disqualification.
5. Service providers responding to district issued RFP-22RCLS01 should clearly identify E-RATE Eligible and E-RATE Ineligible equipment and pricing or shall be considered grounds for disqualification.

COST AND SERVICE PROPOSAL

Responding to RFP 23-RCLS-01 due March 24, 2023 before 03:00 PM PST

Locations

Library Name	Address	City	ST	Zip
Anza Library	57430 Mitchell Rd.	Anza	CA	92539
Cabazon Library	50425 Carmen Ave.	Cabazon	CA	92230
Calimesa Library	974 Calimesa Blvd.	Calimesa	CA	92320
Canyon Lake Library	31594 Railroad Canyon Rd.	Canyon Lake	CA	92587
Cathedral City Library	33-520 Date Palm Dr.	Cathedral City	CA	92234
Coachella Library	1500 Sixth St.	Coachella	CA	92236
Desert Hot Springs Library	14380 Palm Dr.	Desert Hot Springs	CA	92240
Eastvale Library	7447 Scholar Wy.	Eastvale	CA	92880
El Cerrito Library	7581 Rudell Rd.	Corona	CA	92881
French Valley Library	31526 Skyview Rd.	Winchester	CA	92596
Glen Avon Library	9244 Galena St.	Riverside	CA	92509
Grace Mellman Library	41000 County Center	Temecula	CA	92591
Highgrove Library	530 W. Center St.	Riverside	CA	92507
Home Gardens Library	3785 Neece St.	Corona	CA	92879
Idyllwild Library	54401 Village Center Dr.	Idyllwild	CA	92549
Indio Library	200 Civic Center Mall	Indio	CA	92201
La Quinta Library	78-275 Calle Tampico	La Quinta	CA	92253
Lake Elsinore Library	600 W. Graham	Lake Elsinore	CA	92530
Lake Tamarisk Library	43-880 Tamarisk Dr.	Desert Center	CA	92239
Lakeside Library	32593 Riverside Dr.	Lake Elsinore	CA	92530
Mead Valley Library	21580 Oakwood St.	Perris	CA	92570
Mecca Library	91260 Ave 66	Mecca	CA	92254
Menifee Library	28798 La Piedra Rd.	Menifee	CA	92584
Norco Library	3240 Hamner Ave.	Norco	CA	92860
Nuview Library	29990 Lakeview Ave.	Nuevo	CA	92567
Palm Desert Library	73-300 Fred Waring Dr.	Palm Desert	CA	92260
Perris Library	163 E. San Jacinto	Perris	CA	92570
Robidoux Library	5840 Mission Blvd.	Jurupa Valley	CA	92509
San Jacinto Library	595 S. San Jacinto Ave.	San Jacinto	CA	92583
Sun City Library	26982 Cherry Hills Blvd.	Sun City	CA	92586
Temecula Library	30600 Pauba Rd.	Temecula	CA	92592
Thousand Palms Library	31-189 Robert Rd.	Thousand Palms	CA	92276
Valle Vista Library	25757 Fairview Ave.	Hemet	CA	92544
Wildomar Library	34303 Mission Trail	Wildomar	CA	92595
Woodcrest Library	16625 S. Krameria	Riverside	CA	92504

ERATE Costs

ERATE Solution Subtotal (including Install)	\$
ERATE Solution Tax	\$
ERATE Solution Shipping	\$
ERATE Solution Total	\$

NON-ERATE Costs

NON-ERATE Solution Subtotal (including Install)	\$
NON-ERATE Solution Tax	\$
NON-ERATE Solution Shipping	\$
NON-ERATE Solution Total	\$

Requirements for Network Equipment (installation and configuration is required):

Item	Description	Part #	Qty	E-Rate Eligible Y or N. If no, please provide % of eligible product
Firewall	FortiGate Firewall	FG-1801F	1	
Unified Threat Protection, 24x7 FortiCare	UTP, 24/7/365 Support	FC-10-F18F1-950-02	1	
Internal Access Point	Aruba AP-635 (US) Unified AP	R7J28A	137	
Internal AP Mounting Bracket	AP-MNT-MP10-B AP mount bracket 10-pack B	Q9G69A	14	
Internal Access Point Console Cables	AP-CBL-SERU Console Adapter Cable	JY728A	3	
5-year Cloud Management AP Subscription	Aruba Central AP Foundation 5y Sub E-STU	Q9Y60AAE	137	
Outdoor Access Point	Aruba AP-577 (US) Unified AP	R4H23A	1	
Outdoor AP Mounting Bracket	AP-270-MNT-H3 AP-270 Series Outdoor AP Hanging or Dual-Tilt Install Mount Kit	R6W11A	1	
5-year Cloud Management AP	Aruba Central AP Foundation 5y Sub E-STU	Q9Y60AAE	1	

Subscription				
Cloud Management setup for all Access Points and LAN switches by Location				
Item	Description	Part #	Qty	E-Rate Eligible Y or N. If no, please provide % of eligible product
Client Simulator	Aruba UXI Sensor 802.11ax Ethernet	R7H75A	37	
Client Simulator 5-year Support	Aruba 5Y FC NBD Exch Uxi ethnt SVC [for R7H75A]	H59V2E	37	
Client Simulator 5-year Cloud Subscription	Aruba 5yr UXI Cloud Subscription E-STU	R4W99AAE	37	
Client Simulator setup and integration with Cloud Based AP/Switch Mgmt				
48-port switch	Aruba 6300M 48SR5 CL6 PoE 4SFP56 Switch	JL659A	70	
5-year Cloud Management 6300M Subscription	Aruba Central 63xx/38xx Switch Foundation 5y Sub E-STU	Q9Y80AAE	70	
48-port switch Power supply	Aruba X372 54VDC 1050W 110-240VAC Power Supply	JL087A	70	
Item	Description	Part #	Qty	
1050W Power Cords	INCLUDED: Power Cord - U.S. localization	JL087A ABA	70	
48-port switch 50Gb Stacking	Aruba 50G SFP56 to SFP56 0.65m DAC Cable	R0M46A	70	

Indoor and outdoor wireless setup and installation services				
Cloud Mgmt Training (2 Students)	HPE Aruba WW Education Tech Training SVC	H1EJ9E	16	
Cloud Mgmt Training (2 Students)	INCLUDED: Managing Campus Networks with Aruba Central vILT	01125485_VILT	16	E-Rate Eligible Y or N. If no, please provide % of eligible product
Switching Training (2 Students)	HPE Aruba WW Education Tech Training SVC	H1EJ9E	16	
Switching Training (2 Students)	INCLUDED: Aruba OS CX Switching Fundamentals vILT	AOSCXSF_VILT	16	
Transceiver	Aruba 10G SFP+ LC SR 300m MMF Transceiver	J9150D	2	
Transceiver	Aruba 10G SFP+ LC LR 10km SMF Transceiver	J9151E	2	
Switch installation and configuration for each site				

SIGNATURE PAGE

Responding to RFP 23-RCLS-01 due March 24, 2023 before 03:00 PM PST

I, the undersigned, as an authorized agent of _____ (Service Provider Name), hereby certify that I have read the E-rate Supplemental Terms and Conditions, am fully compliant and intend to cooperate with the E-rate process as outlined above.

The undersigned, doing business under the full and complete legal Responder name as set forth below, having examined the Notice to Responders, RFP Instructions, Scope of Work & Requirements, General Conditions, Agreement and all other documents forming a part of the RFP package for the above referenced RFP, hereby proposes to perform the Agreement, including all of its component parts, and to furnish all materials called by them for the entire order for the prices set forth in the documents contained in said RFP package. The entire RFP Package is submitted, together with this RFP Form.

Company Name: _____

Legal Status (i.e., sole proprietorship, partnership, corporation): _____

Tax ID Number (Sole Proprietorship Only): _____

Address: _____

Authorized Representative Signature: _____

Name: _____

Title: _____

Phone Number: _____

Email Address: _____

SPECIAL NOTE: It is the expectation of RCLS that any respondent to this solicitation familiarize themselves with the impact that any as yet unknown tariff(s) imposed upon particular manufacturer's products and are appropriately accounted for in the respondent's fee proposal. RCLS presumes a 25% tariff will be imposed on any manufacturer's networking equipment manufactured abroad and will be applicable at the time of purchase throughout the term of any agreement resulting from this solicitation (including any mutually agreed upon extensions). PLEASE INCLUDE THIS 25% TARIFF WHEN COMPLETING THE PRICING ATTACHMENT AS PRESENTED. It is also the expectation of RCLS that should the presumed tariff be LESS than 25% or not ultimately be imposed upon the manufacturer's product, the cost saving will be passed along to RCLS and, in turn, the FCC's E-Rate program as well. It should also be presumed by respondents that should any tariff imposed upon a particular manufacturer's product be higher than 25% at the time of purchase, RCLS will appropriately compensate the service provider for the full cost incurred at the time of purchase without regard to E-Rate eligible invoicing.